



Huskie Bucks Refund Request

Refunds will only be processed upon separation from Northern Illinois University
 A 2.5% administration fee will be applied to your refund

Name: _____

Date Departing NIU: _____

Student/Faculty/Staff ID: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Important:

Direct Deposit: (Paid Quicker)

Students can go online and set up for Electronic Transfer to their personal bank accounts for more information see [Direct Deposit Instructions](#).

Mailed Check (Longer Process)

All refunds will be sent to your address on file with the University. If a different mailing address is desired, it must be officially changed with Northern Illinois University Records and Registration prior to submitting this request.

I certify the information above is true and request for my balance to be refunded to my Bursar Account.

Signature: _____ Date: _____

**Return this form to: Northern Illinois University
 OneCard ID Services
 DeKalb, IL 60115-2854
 Phone: (815) 753-9569
 Fax: (815) 753-9080**

FOR ONECARD OFFICE USE ONLY

Huskie Bucks Account Balance:	_____
Date processed in OneCard system:	_____
Date processed in Bursar system:	_____
Refund Processed by:	_____