DRC EXAM ACCOMMODATIONS FORM

Disability Resource Center

Peters Campus Life Building, Suite 180

Phone: 815-753-1303 Email: drc exam@niu.edu

DRC STAFF USE ONLY: Exam Date:
Exam Time:
Received Date & Initials:/

Forms will only be accepted if they are **complete** (filled-out and signed by the instructor) and turned in **by the student** <u>via email</u> to <u>drc_exam@niu.edu</u> (preferred) or <u>in person</u>, no later than 4:30pm at least <u>5 business days</u> prior to scheduled exams, i.e., Monday for Monday. By turning in the Exam Accommodations Form, students agree to rules and policies in the DRC Policy and Procedure Manual. Students who are more than 15 minutes late to a scheduled start time may not be permitted to take the exam

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TO BE COMPLETED BY STUDENT: COMPLETE ALL INFORMATION					
Student: Instructor:					
Phone no:	Course/Section:				
ZID:	Access Consultant:				
ACCOMMODATIONS					
Environment		Alternative F	Format	Assistive Technology/Equipment	
☐ Extended Time:	Audio: Choose One		Other:	☐ Calculator	
\square 1.5x \square 2.0x \square 3.0x	☐ TextAloud/Audio Exam		☐ Braille	☐ Braille Writer	
☐ Low Distraction	□ JAWS		☐ Tactile Drawings	\square CCTV	
☐ Break	☐ Scribe for Scantron		☐ Interline	☐ Computer	
☐ Other:			☐ Large Print	☐ Flash Drive	
			Font Size:	☐ Dragon (Verified by DPC staff)	
				- (Vermed by DRC stair)	
TO BE COMPLETED BY INSTRUCTOR: COMPLETED FORMS MUST BE RETURNED BY STUDENT					
Instructor's Name:			Instructor's Signature:		
Contact # (for student questions)			Instructor email:		
EXAM INFORMATION					
In-Class Date: In-Class Start		Times	In-Class Duration:		
<u>In-Class</u> Date:		<u>In-Class</u> Start	Time:	III-Class Duration:	
Alternate date/time if no	eded:	In-Class Start	Time:	III-Class Duration:	
	eded:	□ Scratch Pap		☐ Computer	
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Alternate date/time if no ☐ Scantron ☐ Bluebook		☐ Scratch Pap ☐ Calculator ☐ Non-Graph	per	☐ Computer ☐ Personal Laptop	
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